# First Year Fees Free Application Form

## A1 Scholarship Information, Submission of Completed Forms and Outcome

* All Completed application forms must be submitted to the **Ministry of Education (MOE) by 12pm, Friday 15 December 2023.**
* Completed application forms can be submitted either via email to [**scholarships@education.gov.ck**](mailto:scholarships@education.gov.ck)or can be dropped off to the Ministry of Education Office in Nikao, or through post to: Scholarships Application, P.O. Box 97, Rarotonga, Cook Islands.
* Applicants will be notified of their outcome end of February.
* All information supplied will be kept CONFIDENTIAL and will be used for MOE purposes only.

## A2 Instructions for filling in this application form

* Please answer all questions concisely. Do not put any abbreviations and provide full names for acronyms used in any documents submitted. For questions not applicable to you, answer with “N/A”.
* If you need more space, then additional pages can be attached. But ensure to indicate the number of the question you are answering.
* Students who are awaiting final NCEA credits can still submit their application form by the due date. Confirmed results can be shared once received.

## A3 Eligibility Criteria

The Ministry will review the eligibility of your application based on the outlined criteria.

1. Be a Cook Islander, permanent resident of the Cook Islands, or resident in the Cook Islands as recognised by the Ministry of Education’s Domestic Fees Guideline (EAP 03 018).
2. Be enrolled as a full-time student in an undergraduate programme at the USP Cook Islands Campus. Ability to show proof of acceptance into the programme for all students, including mature students.
3. Be in their first year of study of their first degree at tertiary level with USP Cook Islands.
4. Be able to provide enrolment confirmation of at least three (3) papers per semester.
5. Students must adhere to the University’s academic and conduct policies to maintain their eligibility for the FYFF Policy.

## Application Checklist

|  |
| --- |
| Please ensure that you have all the requirements stated in the checklist before submitting this form |
| Copy of your Passport Detail page |
| Copy of your Birth certificate |
| Current photo of applicant.Submitting this photo grants the Ministry of Education consent to utilise this image in media campaigns and promotion of the Scholarship programme if successful. (JPG 1200x720) |
| Copy of Secondary School qualifications |
| Curriculum Vitae (CV) – applicable to mature students only |
| Records Of Learning from NZQA (NCEA level 3 applicants only) |
| Copy of Tertiary qualifications (if any) |
| Official academic transcripts for units undertaken |
| Other documents (please specify) Specify here. |

## Section 1: Personal Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *(Please note that the name entered in this section should match the birth certificate or passport submitted)* | | | | |
|  |  | |  |  |
| **First Name:** | First name | | | |
|  |  | |  |  |
| **Other Given Names:** | Given Name | | | |
|  |  | |  |  |
| **Last Name:** | Last Name | | | |
|  |  | |  |  |
| **Also known as:** | Also known as | | | |
|  |  | |  |  |
| **1.1 Date of Birth:** | DD/MM/YY | | **1.2 Gender :**  Male  ***(tick one only)*** | Female |
|  |  | |  |  |
| **1.3 Marital Status:**  ***(tick one only)*** | Single  Married  In a defacto relationship  Other | | | |
|  |  | | | |
| **1.4 Ethnicity *(tick one only):*** | | | | |
| Cook Islands Maori (Go to section 1.7)  Other (please specify): Please specify here | | | | |
|  | | | | |
| **1.5 Residential Status *(tick one only):*** | | | | |
| Permanent Resident  Married to a Cook Islander  Dependant (under 18 years of PR Holder) | | | | |
|  | | | | |
| **1.6 Country of Citizenship (as stated in passport):** Citizenship . | | | | |
|  | | | | |
| **1.7 Postal Address and Contact Details in Cook Islands** | | | | |
| ***Postal Address:*** | | **Usual Residence on the island (Village):** | | |
| Click or tap here to enter text . | | Click or tap here to enter text. | | |
| Click or tap here to enter text. | | Click or tap here to enter text. | | |
| Click or tap here to enter text. | | Click or tap here to enter text. | | |
|  | |  | | |
| **Email address:** Click or tap here to enter text. | | **Telephone/Mobile:** Click or tap here to enter text. | | |
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## Section 2: Parent/Legal Guardian Details (Applicable for Year 13 students only)

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| --- | --- | --- | --- | --- |
|  |  | |  |  |
| **First Name:** | First Name | | | |
|  |  | |  |  |
| **Other Given Names:** | Given Names | | | |
|  |  | |  |  |
| **Last Name:** | Last Name | | | |
|  |  | |  |  |
| **Also known as:** | Also known as | | | |
|  |  | |  |  |
| **Relationship to Applicant:** Click or tap here to enter text. | | | | |
|  | | | | |
| **Email address:** Click or tap here to enter text. | | **Telephone/Mobile:** Click or tap here to enter text. | | |
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## Section 3: Proposed Study Programme

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| --- | --- | --- | --- | --- |
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| **Programme:** Click or tap here to enter text. | | | | |
|  | | | | |
| **Major fields of study:** Click or tap here to enter text. | | | | |
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## Section 4: Details of your Academic and Professional Qualifications

## Secondary Education

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|  |  |  |  |  |  |
| **1.** | **School:** | Click or tap here to enter text. | | **Year:** | Click or tap here to enter text. |
|  | **Qualification:** | Click or tap here to enter text. | | | |
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## Tertiary – (if you have completed any certificate or foundation level of studies)

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| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| **2.** | **Institution:** | Click or tap here to enter tex t. | | **Year:** | Click or tap here to enter tex t. |
|  | **Qualification:** | Click or tap here to enter text. | | | |
|  |  |  | | | |
|  | **Major(s):** | Click or tap here to enter tex t. | | | |
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## Section 5: Work Experience (for mature students only)

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| --- | --- | --- | --- | --- | --- |
| *(Please attach recent CV, detailing your work experience or employment details and duties undertaken)* | | | | | |
| **1.** | **Position:** | Click or tap here to enter text. | | **Period worked:** | Click or tap here to enter text. |
|  | Employer: | Click or tap here to enter text. | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **2.** | **Position:** | Click or tap here to enter text. | | **Period worked:** | Click or tap here to enter text. |
|  | Employer: | Click or tap here to enter text. | | | |
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## Section 6: Declaration by Applicant

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| --- | --- |
| I confirm that the information in this application is true and accurate.  I understand that the Government of the Cook Islands reserves the right to confirm the accuracy of the information in my application with authorities, and any incorrect statements may result in being declared ineligible for an award. | |
| Date: Click or tap to enter a date. | Signature: Click or tap here to enter text. |